



Saskatchewan Distance Learning Centre

Main office:

408-5th Avenue

Kenaston, SK S0G 2N0

306-252-1000

Saskatchewan Distance Learning Centre (Sask DLC) is dedicated to providing high-quality Kindergarten to Grade 12 (K-12) online learning opportunities for students throughout Saskatchewan. We are dedicated to continuous improvement and growth, leadership at all levels, academic excellence, and a strong, cohesive culture. This is accomplished through providing learning opportunities that are responsive to students, families and communities while meeting the needs of our growing and diverse province.

Curriculum, Instruction and Assessment Consultant

Saskatchewan Distance Learning Centre is seeking a temporary full-time Curriculum, Instruction and Assessment (CIA) Consultant to join our team for the start of the 2024-25 school year. The position will commence on August 26, 2024 and end June 27, 2025. The Sask DLC Campus or Administrative Office location will be determined by the principal residence of the successful candidate. This is not a remote work from home position.

Sask DLC is a newly formed Treasury Board Crown Corporation in Saskatchewan, created to deliver high-quality and equitable online learning programs to students across the province. Sask DLC's head office is located in Kenaston, with an administrative office in Regina, and nine regional campuses located in Swift Current, Moose Jaw, Estevan, Yorkton, Saskatoon, Nipawin, Prince Albert, Neilburg and La Ronge. Sask DLC delivers online programming to full-time K-12 students and part-time students attending schools across the province.

As a CIA Consultant, you will work closely with stakeholders to drive excellence in curriculum development, instructional strategies, and assessment practices within our distance learning programs. Reporting to the Superintendent of Student Programming, this role requires a highly organized, innovative, and collaborative individual who can effectively manage multiple projects, prioritize tasks, and foster a cohesive work environment.

Candidates with experience in online teaching, instruction and assessment backgrounds, and professional development facilitation will be considered. Additional qualifications in the area of current research-based educational strategies or leadership would be deemed an asset.

At Sask DLC, we are committed to providing students with a quality online educational experience; an integral part of that being meaningful parent and student interactions. As Student Services Consultant, you will work with the Senior Administration to carry out the vision and mission of Sask DLC. We are looking to recruit an individual who seeks to understand the challenges of online learning and strives to create real connections with all stakeholders.

Key Responsibilities:

- develop and implement a comprehensive work plan related to the goals of Sask DLC's Education Plan;
- lead the procurement of educational resources process, ensuring adherence to timelines and

- collaboration with relevant departments;
- provide supervision and guidance to the Educational Technology Coach to ensure alignment with role expectations;
- collaborate with professional learning networks, educators and campus administrators to provide ongoing support, professional learning opportunities and feedback related to curriculum, implementing distance education best practices in instruction, and assessment;
- analyze assessment data to identify trends for continuous improvement in curriculum and instruction;
- plan and coordinate the implementation and collection of large-scale assessment data; and
- take an active role on the Student Programming Team to ensure integration throughout Sask DLC.

Qualifications:

- Bachelor's degree in Education or related field; Master's degree preferred.
- Teaching experience in distance education or related field.
- Strong understanding of curriculum development, instructional strategies, and assessment practices.
- Excellent organizational and project management skills.
- Ability to work collaboratively in a team environment.
- Effective communication and interpersonal skills.
- Proficiency in data analysis and reporting.
- Experience in educational leadership or program development and coordination is an asset.

What We Offer

Sask DLC provides a work environment that is committed to upholding the values of Respect and Integrity, Serving Citizens, Excellence, Innovation and Acting as One Team.

Sask DLC is committed to workplace diversity which reflects the diversity of the students and communities we serve. Applications are encouraged from First Nations and Métis candidates.

To Apply: Interested applicants are invited to complete an online application and include a resume or curriculum vitae with cover letter and contact information for at least three professional references.

The site applicants are directed to register/log in with Sask DLC at the following address:
<https://saskdlc.simplification.com/WLSBLogin.aspx> (please scroll down).

Any questions regarding this position can be directed to:

Kelli Boklaschuk
Superintendent of Student Programming
Saskatchewan Distance Learning Centre
Kelli.Boklaschuk@saskDLC.ca

Applications will be accepted until May 15, 2024.

*We thank all those who apply for this position; however, only those selected for an interview will be contacted. The successful candidate will be required to submit a satisfactory criminal record check (vulnerable sector) as a condition of employment.