

Frequently Asked Questions – General

Do I have to pay for my course?

- No, there is no direct cost to families for students under the age of 22 taking online courses through Sask DLC. School divisions are invoiced directly.
- School divisions in Saskatchewan are provided with provincial funding for students living in their area. Students and families have the option to study full-time online or attend the local school in their area and take a course(s) from Sask DLC. This ensures that the provincial funding provided to the school division follows the student wherever they choose to learn.

What technology do I need?

• You will need access to a computer with a reliable internet connection, headset/headphones and camera. A printer is also recommended to allow you to print materials and work off-screen.

Do I have access to programs like Word, Excel and Power Point?

- Yes, all Sask DLC students are provided with a Microsoft 365 account that gives access to programs like Word, Excel, PowerPoint and Teams to complete schoolwork, attend live classes and connect with teachers.
- You will receive your individual Microsoft login information in your welcome email, once your registration is processed. If you can't find this email, please email helpdesk@saskDLC.ca, providing the name you registered under to request your username and password.

Do I have to register before September?

- No, registration is ongoing once the school year starts, but you are encouraged to register before the school year or as soon as possible. All course work needs to be completed between September and June each school year.
- Registration for the school year closes at the end of April, to ensure students have time to complete their work.

Why can't my child use my email address when I register them?

• Each student must have their own email address because our system uses it for identification. This email is also essential for direct communication with their teacher.

How long does it take for my registration to be processed?

Registration processing times can take up to a week, depending on the time of year. Late August and
early September are especially busy due to a high volume of registrations, so we recommend
registering early to ensure a quicker processing time. Please check your spam or junk email and mark
emails from Sask DLC as safe.

How do I access my classes?

You can access all your online classes at <u>dlcgo.ca</u>. Your username and password will be emailed to you when your registration is processed. If you have misplaced or forgotten them, you can email <u>helpdesk@saskDLC.ca</u> and request a new username and password. If you have just forgotten your password, click *Forgot Password* and a new one will be emailed to you.

Can I do my online courses whenever I want to?

Our online courses are available 24/7 offering you structured flexibility and allowing you to work ahead
while staying on-pace with teacher-created timelines and scheduled work submissions. You have the
flexibility to decide how many hours you work each day, provided you maintain your progress. Courses
follow a traditional 180-day school calendar from September to June.

How do I get started?

When you log into DLCgo, you will see your dashboard where subjects are available to click on. We
recommend starting with the orientation course because it will answer many of your questions. You
will need to complete seven tasks which will help you learn and practice the skills needed to be
successful with online learning such as creating and submitting assignments and taking a quiz.

Should parents do the orientation course in DLCgo?

We recommend that a parent also take the orientation course. This will help them navigate DLCgo and
assist in planning a successful learning schedule with you. The orientation course provides examples
for organizing daily, weekly and yearly schedules - helping you create a plan that works best for you and
your family.

When will I have access to my classes?

- If you have registered for September classes, you will have access to your classes on the first day of school. To access the school calendar visit <u>saskDLC.ca</u>.
- If you have registered during the school year, you will have access to your courses as soon as your registration has been processed, and you have selected the learning model that works best for you.

Are there opportunities to meet other students outside of the classroom?

- Yes, our K-12 students have the option to attend field trips throughout the year at various locations across Saskatchewan. You are even welcome to bring your siblings.
- You can also connect with other online students through live class sessions with your teacher.

Are there school clubs to join?

Clubs are open to all students enrolled in at least one Sask DLC course, regardless of grade level.
 They're a great way to get involved, meet new friends and explore your interests! Find a club that interests you at saskDLCandMe.ca.

How can I purchase Sask DLC clothing?

We love school spirit, and we'd love to see you representing Sask DLC. To purchase Sask DLC clothing, visit saskDLCandMe.ca, where you'll find the link to order. You can choose your clothing item, customize the logo placement and select wording options. Payment is made online and your order will be shipped directly to you.

Frequently Asked Questions – Grade 1-6 Students

How do I register?

- New students wanting to register with Sask DLC can go to <u>saskdlc.ca</u> and click on the green register button.
- If you haven't registered your child with us before, click **Don't have an account? Register** below the login button. If you've previously registered but forgot your password, select **Forgot your password?** to receive a new one. Once on the registration page, follow the steps provided—it should take about 5–10 minutes to complete.

What do I need to register?

You will need to provide the student's name, address and guardian information as well as provide
copies of their birth certificate and three pieces of documentation that show you are a Saskatchewan
resident. Examples include utility bill, driver's license or rent receipt/lease agreement in either the
guardian or student's name or the student's health services card. Each registered student will need
their own individual email address.

What happens after I register?

- After submitting the registration, you will receive an email from Sask DLC confirming that it has been processed and introducing the available learning models, Synchronous Live Class or Asynchronous.
- You will receive a call or email from your Academic Advisor to discuss which learning model best suits
 you and your family and discuss what courses you need to enrol in to fulfil your graduation
 requirements. Once you have made your decisions, your Academic Advisor will enrol you in the gradespecific course.
- During the first week of school, you and your parents will receive a welcome email from the teacher introducing themselves and indicating what the orientation week and school year will look like (live classes, homeroom get togethers).

How are the classes taught?

- We understand that every student learns differently, which is why we offer two learning models for families to choose from:
 - Synchronous Live Class: Your child attends scheduled live online class sessions with their teacher throughout the day.
 - Asynchronous (flexible learning): Your child benefits from a flexible learning schedule, while following a structured course timeline.
- Whether you choose Synchronous Live Class or Asynchronous learning, Sask DLC teachers provide
 one-on-one support and an individualized learning experience. Students will benefit from a safe,
 structured and responsive online education in a supportive environment that suits their preferred style
 of learning.

Will I have to supervise my child while they are taking classes?

- As a parent, you play a vital role as a learning mentor at home. Each course is led by a teacher who
 provides regular online instruction and support; however, your guidance and encouragement are
 essential to your child's success. Your hands-on support with schoolwork and projects makes a
 meaningful difference in their education.
- The level of parental supervision will vary based on your child's maturity, focus and independence.

How do I get additional support?

Our Student Support Team collaborates with classroom teachers, administration, students and
parents to identify individual needs and provide appropriate support. We help in reading, writing and
math intervention, as well as programs that help students with self-regulation, social-emotional skills,
executive functioning, organization, time management, mental health and goal setting. Our team
currently includes Student Support Teachers, Consultants, Educational Assistants, a Psychologist, a
Speech-Language Pathologist and Social Workers.

How do I get help?

- If you need help with a course-related issue, please reach out to your teacher.
- If you need technical assistance, you can email helpdesk@saskDLC.ca or sign up for access to the Student Support Portal, where you can find helpful articles, request support and track the status of your request. It is always very helpful to include screenshots of your issue and/or relevant links when requesting support.
- You can reach out front office at 306-252-1000 or toll free at 1-844-515-3276 Monday to Friday, except on holidays, from 8:30 a.m. 4:30 p.m.