

Frequently Asked Questions – General

Do I have to pay for my course?

- No, there is no direct cost to families for students under the age of 22 taking online courses through Sask DLC. School divisions are invoiced directly.
- School divisions in Saskatchewan are provided with provincial funding for students living in their area. Students and families have the option to study full-time online or attend the local school in their area and take a course(s) from Sask DLC. This ensures that the provincial funding provided to the school division follows the student – wherever they choose to learn.

What technology do I need?

• You will need access to a computer with a reliable internet connection, headset/headphones and camera. A printer is also recommended to allow you to print materials and work off-screen.

Do I have access to programs like Word, Excel and Power Point?

- Yes, all Sask DLC students are provided with a Microsoft 365 account that gives access to programs like Word, Excel, PowerPoint and Teams to complete schoolwork, attend live classes and connect with teachers.
- You will receive your individual Microsoft login information in your welcome email, once your registration is processed. If you can't find this email, please email <u>helpdesk@saskDLC.ca</u>, providing the name you registered under to request your username and password.

Do I have to register before September?

- No, registration is ongoing once the school year starts, but you are encouraged to register before the school year or as soon as possible. All course work needs to be completed between September and June each school year.
- Registration for the school year closes at the end of April, to ensure students have time to complete their work.

Why can't my child use my email address when I register them?

• Each student must have their own email address because our system uses it for identification. This email is also essential for direct communication with their teacher.

How long does it take for my registration to be processed?

• Registration processing times can take up to a week, depending on the time of year. Late August and early September are especially busy due to a high volume of registrations, so we recommend registering early to ensure a quicker processing time. Please check your spam or junk email and mark emails from Sask DLC as safe.

How do I access my classes?

You can access all your online classes at <u>dlcgo.ca</u>. Your username and password will be emailed to you when your registration is processed. If you have misplaced or forgotten them, you can email <u>helpdesk@saskDLC.ca</u> and request a new username and password. If you have just forgotten your password, click *Forgot Password* and a new one will be emailed to you.

Can I do my online courses whenever I want to?

• Our online courses are available 24/7 offering you structured flexibility and allowing you to work ahead while staying on-pace with teacher-created timelines and scheduled work submissions. You have the flexibility to decide how many hours you work each day, provided you maintain your progress. Courses follow a traditional 180-day school calendar from September to June.

How do I get started?

• When you log into DLCgo, you will see your dashboard where subjects are available to click on. We recommend starting with the orientation course because it will answer many of your questions. You will need to complete seven tasks which will help you learn and practice the skills needed to be successful with online learning such as creating and submitting assignments and taking a quiz.

Should parents do the orientation course in DLCgo?

• We recommend that a parent also take the orientation course. This will help them navigate DLCgo and assist in planning a successful learning schedule with you. The orientation course provides examples for organizing daily, weekly and yearly schedules - helping you create a plan that works best for you and your family.

When will I have access to my classes?

- If you have registered for September classes, you will have access to your classes on the first day of school. To access the school calendar visit <u>saskDLC.ca</u>.
- If you have registered during the school year, you will have access to your courses as soon as your registration has been processed, and you have selected the learning model that works best for you.

Are there opportunities to meet other students outside of the classroom?

- Yes, our K-12 students have the option to attend field trips throughout the year at various locations across Saskatchewan. You are even welcome to bring your siblings.
- You can also connect with other online students through live class sessions with your teacher.

Are there school clubs to join?

• Clubs are open to all students enrolled in at least one Sask DLC course, regardless of grade level. They're a great way to get involved, meet new friends and explore your interests! Find a club that interests you at <u>saskDLCandMe.ca</u>.

How can I purchase Sask DLC clothing?

• We love school spirit, and we'd love to see you representing Sask DLC. To purchase Sask DLC clothing, visit <u>saskDLCandMe.ca</u>, where you'll find the link to order. You can choose your clothing item, customize the logo placement and select wording options. Payment is made online and your order will be shipped directly to you.

Frequently Asked Questions – Kindergarten Students

How do I register?

- Parents wanting to register their child with Sask DLC can go to <u>saskdlc.ca</u> and click on the green register button.
- Each registered student needs their own individual email address and student profile.
- Even if you have previously enrolled a child with Sask DLC, you'll need to create a new registration and student profile for your Kindergarten student.

What do I need to register?

• You will need to provide the student's name, address and guardian information as well as provide copies of their birth certificate and three pieces of documentation that show you are a Saskatchewan resident. Examples include utility bill, driver's license or rent receipt/lease agreement in either the guardian or student's name or the student's health services card. Each registered student will need their own individual email address.

What happens after I register?

- After submitting the registration, you will receive an email from Sask DLC confirming that it has been processed.
- During the first week of school, you will receive a welcome email from the teacher introducing themselves and indicating what the orientation week and school year will look like (live classes, homeroom get togethers).

How are Kindergarten classes taught?

- Sask DLC's online Kindergarten program follows the Ministry of Education's play-based curriculum and is delivered through live sessions with independent learning that allows for flexibility within set timelines.
- Students attend daily, half-day live online sessions, with their teacher focusing on developing core literacy and numeracy skills.
- Outside of the live sessions with the teacher, parents receive <u>optional</u> learning resources to help expand their child's learning. These resources offer activities that can be completed at a flexible pace, whether at home or in various real-world settings.

Will I have to supervise my child while they are taking classes?

- As a parent, you play a vital role as a learning mentor at home. Each course is led by a teacher who provides regular online instruction and support; however, your guidance and encouragement are essential to your child's success. Your hands-on support with schoolwork and projects makes a meaningful difference in their education.
- The level of parental supervision will vary based on your child's maturity, focus and independence.

How do I get additional support?

• Our Student Support Team collaborates with classroom teachers, administration, students and parents to identify individual needs and provide appropriate support. We help in reading, writing and math intervention, as well as programs that help students with self-regulation, social-emotional skills, executive functioning, organization, time management, mental health and goal setting. Our team currently includes Student Support Teachers, Consultants, Educational Assistants, a Psychologist, a Speech-Language Pathologist and Social Workers.

How do I get help?

- If you need help with a course-related issue, please reach out to your teacher.
- If you need technical assistance, you can email <u>helpdesk@saskDLC.ca</u> or sign up for access to the <u>Student Support Portal</u>, where you can find helpful articles, request support and track the status of your request. It is always very helpful to include screenshots of your issue and/or relevant links when requesting support.
- You can reach out front office at 306-252-1000 or toll free at 1-844-515-3276 Monday to Friday, except on holidays, from 8:30 a.m. 4:30 p.m.